

The Leibniz Centre for Contemporary History Potsdam (ZZF) is seeking a

**student assistant (f/m/d)
in the IT department**

The position is for 9.5 hours per week. Remuneration is in accordance with the guidelines of the State of Brandenburg for student assistants.

Your tasks:

- Supporting the IT department
- Data entry and processing of data collections in content management systems
- Providing friendly (telephone) support to users (especially Windows PC and cloud applications)

Your profile:

The position is open to Master's and Bachelor's students. An interest in digital tools in cultural studies and a comfortable approach to information technology are helpful.

The ZZF is a research institute for German and European contemporary history and a member of the Leibniz Association. We offer an exciting work environment, a motivated and collegial working atmosphere, and flexible working hours with the option of mobile working.

Applications from women are expressly welcome. Severely disabled applicants will be given preference if they are otherwise essentially equally qualified, capable and professionally competent.

The ZZF Potsdam promotes equal opportunities as well as social and cultural diversity. The call for applications is expressly open to people of all genders (m/f/d). Applications from women will be given special consideration in accordance with the ZZF's equality plan. Severely disabled applicants will be given preference if they are otherwise essentially equally qualified, capable, and professionally competent.

Please send your detailed application documents (CV, certificates, study certificate) under the reference number **SHK 02-2026** by **06 april 2026** exclusively by electronic means as a PDF document to: bewerbung@zzf-potsdam.de .

For further information on the areas of responsibility, please contact Karsten Borgmann: borgmann@zzf-potsdam.de.

During the application process, we will store and process the data you send us. You can object to the processing of your data by the ZZF at any time at: bewerbung@zzf-potsdam.de. Our data protection information at: <https://zzf-potsdam.de/en/privacy-notice> provides comprehensive information about the collection, processing and use of your personal data.